

EXERCISE OF THE RIGHT TO DATA PORTABILITY

DATA OF THE RESPONSIBLE FOR THE TREATMENT

Name / company name: Address
of the Office / Service before which you exercise the right to data
portability: C/Square
Number Post Code City
Province Autonomous community
.....

DATA OF THE AFFECTED PARTY OR LEGAL REPRESENTATIVE

Mr./ Ms.
....., of legal age, domiciled at
C/Square
Number....., City Province
..... Post Code Autonomous Community
..... with Driver's Licence, with
e-mail by means of this document, exercises the right of
portability data, in accordance with the provisions of article 20 of EU
Regulation 2016/679, General Data Protection (GDPR).



REQUEST

That your personal data be provided within a month in a structured, commonly used and machine-readable format.

In your case, that the aforementioned personal data be transmitted directly to the person in charge (specify name or company name), whenever technically possible.

It is recommended that you accompany this form with a document detailing all the information that allows you to identify the object of your claim.

In at from of 20.....

Signed



INSTRUCTIONS

1. The Model will be used by the affected party who wants their personal data to be provided in a structured, commonly used and machine-readable format.

It may also be used if you would like the aforementioned personal data to be transmitted directly from controller to controller when technically possible.

2. The applicant must be sufficiently identified in the application, which must be signed. If the request is made by a third party, the representation granted for it must be duly accredited. You should know that, when the data controller has reasonable doubts regarding the identity of the natural person making the request, he may request that the additional information necessary to confirm his identity be provided.

3. The Spanish Agency for Data Protection does not have your personal data and can only provide the contact details of the Data Protection Delegates of the entities obliged to designate one that has communicated their appointment to the Agency. You can also provide these contact details regarding those entities that have designated a Delegate voluntarily and have communicated it.

4. The owner of the personal data that is the object of treatment must go directly to the public or private body, company or professional that he presumes or is certain to possess his data.

5. So that the Spanish Agency for Data Protection can process your claim if your request to exercise the right to data portability has not been met within a period of one month, and provide any of the following documents:

- The refusal of the data controller to allow the portability of the



requested data.

- Copy stamped by the data controller of the portability request form.
- Copy of the portability request form stamped by the post office or copy of the receipt of the shipment by certified mail.
- Any other means of proof provided by the data controller and from which receipt of the request can be deduced.